ADPH-HIV/AIDS Disease Information System (HADIS) Application
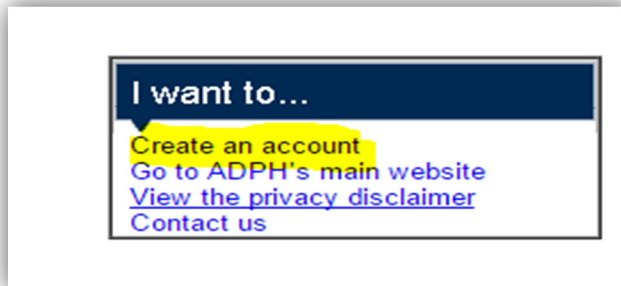## HOW TO CREATE AN ACCOUNT

May 25, 2016
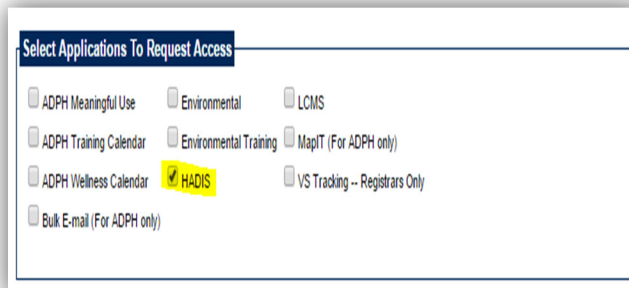
1. Access the **ADPH Security Portal** login website page.
   https://dph.state.al.us/adphsec/Login.aspx

2. Select the **Create an Account** link in the **"I Want To…"** block.

3. Select the **HADIS a**pplication located in the **Select Applications To Request Access** section.

4. Complete the **Required Fields** as instructed.

The yellow fields are required fields.

5. You will be asked to opt into **Self Service** and create **Security Questions**. This feature requires a phone that accepts text messages.

*You may **Opt Out** by checking the box as indicated.*

6. Select **Proceed to Step 3**.

7. When the application is received and approved by the HADIS administrator, you will receive an email stating the approval and how to access the system.